



**AMBLER
FARM**

Summer First Aid Coordinator

Do you love working with kids? Are you skilled in managing First Aid in a camp setting? Ambler Farm Summer Camp is looking for a First Aid Coordinator to manage all first aid situations at the camp, as well as managing the paperwork and individual plan of care for campers with medical concerns. Ambler Farm Summer Camp is a unique camp that offers campers a chance to connect with the land, the animals, and each other while experiencing the outdoors.

Part-time, 8:15am-2pm, Monday-Friday

May 31st -August 16th

Pay will be based on experience.

Specific Duties and Responsibilities:

- Work with the Summer Camp Director to manage all First Aid responsibilities and duties regarding camper health and safety
 - Administration of camper forms, including licensing management, roster preparation, communications with parents and more.
 - Administer first aid as needed, maintain an accurate and organized medical log, inventory all first aid supplies, oversee individual medical plans for each camper, and ensure staff have all the tools to assess a medical situation
- Perform all tasks to maintain State Licensing Regulations
- Safely store epi-pens, inhalers, etc. in a safe location
- Communicate with parents regarding medical concerns during camp
- Group leader in small group meetings and manage sign-in process
- Oversee and advise staff on Individual Plan of Care for campers
- Role model for participants and staff, arrive every day with an inclusive, professional, upbeat, and positive attitude
- Act as a liaison with Camp Doctor
- Support ongoing camp activities as needed

Qualifications

- Be at least 21
- Previously CPR/First Aid Certified for 2+ years
- Previous experience working with children
- Must possess excellent communication skills
- Camp Leadership experience (Connecticut licensed camp preferred)
- Must be comfortable with public speaking/presenting to small groups
- Must have a willingness to perform all job duties with enthusiasm and a positive outlook

If you're interested in applying for this position, please send a resume and cover letter to Stacey Valimont at stacey@amblerfarm.org.